A. KEY DATES
   • September 28, 2017                      FOA posted
   • October 2017 – May 2018                  Applications accepted on a rolling basis (mechanism will close when available funds have been distributed)
   • Within 2 weeks of submission            Applicants notified of award decision
   • November 1, 2017 – August 31, 2018      Award period

B. PURPOSE
   UConn’s Institute for Collaboration on Health, Intervention, and Policy (InCHIP) offers Rolling Seed Grants for faculty and researchers at UConn Storrs, UConn Health, and the regional campuses who are InCHIP Affiliates. These grants provide funds to support the development of new interdisciplinary research teams with high potential for securing external funding through activities such as (but not limited to) a one-day workshop or series of structured meetings to develop a research agenda and identify team leaders, conduct small pilot studies, or publish a high-impact literature review to establish a team’s expertise in a new area. Any activity that has the potential to prepare new interdisciplinary teams to submit external grant applications submitted through InCHIP in the areas of health behavior and health behavior change will be considered. The proposal should not be an extension of a currently funded program but rather represent a new direction, and the team should include some members who have not previously collaborated (either secured external funding or published together). Successful teams should be cross-department (at least 2 departments) and ideally cross-college (at least 2 colleges) or cross-campus (team members from UConn and UConn Health) and be comprised of researchers with a range of seniority and experience.

C. FUNDING AVAILABILITY AND REQUIREMENTS
   • Awards ranging from $500-$2500 are available in this competition.
   • There are no deadlines. Applications will be accepted on a rolling basis, and it is anticipated that a total of $15,000 will be awarded during FY18.
   • Any external grant proposal that is written with support from a Rolling Seed Grant must be submitted through InCHIP.
   • Funds may be used to support expenses such as:
     o Workshop expenses including food, room rentals, external speakers fees/travel if justified to move the team forward, and copying of workshop materials;
InCHIP Seed Grants for Faculty/Researcher Affiliates FY18

- Routine research-related expenses such as payment of participants, copying of research material (e.g., questionnaires, consent forms), renting and purchasing of specialized equipment (e.g., digital recorder), or paying research assistants with specialized skills necessary for the proposed project (e.g., fluency in Spanish);
- Or publication fees.

- InCHIP may request modifications to the budget during the review process.

**Seed grant funds may not be used for the following:**

a. Principal Investigator’s, Co-Investigator’s, or any faculty member’s salary.

b. Living expenses.

c. Service/maintenance contracts on equipment.

d. Laboratory renovations or other infrastructure renovations.

e. Institutional memberships in professional organizations.

f. Indirect costs, including clerical and administrative personnel salaries.

g. Investigator training costs, including tuition.

h. Routine office equipment (e.g., computers)

i. Student tuition and/or fees

**D. PROJECT AND INVESTIGATOR ELIGIBILITY**

1. Proposals must be novel and take an integrated, interdisciplinary approach to the study of health behavior and health policy.

2. The investigator must have an advanced degree (e.g., PhD, MD, PharmD), have an eligible faculty appointment (see below) at UConn Storrs, UConn Health, or one of the regional campuses, and must be eligible to submit external grants through InCHIP.

3. Eligible faculty appointments are tenured or tenure-track faculty, in-residence research faculty, clinical faculty, other research faculty, and research scientists/scholars.

4. Ineligible faculty appointments are post-doctoral fellows, lecturers, research assistants and research associates, visiting titles, and adjunct faculty.

5. Graduate students are not eligible for this opportunity.

6. The applicant is required to be an approved InCHIP Faculty/Researcher Affiliate, or submit an application to become an InCHIP Faculty/Researcher Affiliate prior to funding. The InCHIP Affiliation application form and instructions are available [here](#). Please allow at least two weeks for approval.

7. The proposed research must focus on health behavior or health policy and be consistent with InCHIP’s mission, which can be found [here](#). However, it does not have to involve intervention development, implementation, or evaluation. A wide range of research is permitted, including but not limited to, natural history studies, observational studies, qualitative research, correlational studies, and others.

8. If funded, late changes to the project’s objectives and budget will require approval from relevant InCHIP staff.

9. An individual may only submit one proposal for this competition as the Principal Investigator (PI). Multiple PIs are permitted for this seed grant opportunity.
E. APPLICATION PROCESS AND REQUIREMENTS

1. Proposals will be accepted on a rolling basis and reviewed within approximately 2 weeks.
2. Proposals should be submitted via email to Amy Gorin (amy.gorin@uconn.edu).
3. The Rolling Seed Grant application (maximum of 2 single-spaced pages, not including references, timeline, and budget) requires the following information:
   a. Contact information (name, degree, department, address, and email) for PI(s).
   b. A description of the planned activities, how these activities will support the development of a new interdisciplinary research team, the types of funding mechanisms the new team might pursue (e.g., R21, R01, Center Grants), and a timeline and budget for the proposed activities. A list of researchers who will participate in the proposed activities should be included (with letters of support), but this list does not need to be exhaustive as one of the goals of the proposal may be to identify new team members. The 2-page limit does not include the reference list, timeline, budget, or any letters of support from participating researchers. Appendices are not allowed.
   c. Letters of support from co-investigators should include a statement that they will participate in the proposed activities.
4. Proposals are not required to be routed through InCHIP or Sponsored Program Services (SPS).
5. Investigators will be notified via email whether or not their proposal has been awarded funding.

F. REVIEW CRITERIA

Priority for funding will be based on the following review criteria, in no particular order:

- Scientific merit of the research idea.
- Extent to which a successful outcome is considered likely and any risk in outcome is outweighed by the potential benefits of success.
- Extent to which the research area is novel or innovative, especially a proposal testing a new methodology, new theory, or new area in need of pilot data.
- Importance of the potential research question to external funders and the feasibility of plans to submit a subsequent proposal to external funders no later than December 31, 2020.
- Composition of the research team (preference will be given to interdisciplinary work).
- Relevance to the mission and strategic priorities of InCHIP.

G. AWARDEE REQUIREMENTS

If awarded, the PIs are not required to route their proposal through Sponsored Programs Services (SPS).

The awarded PIs are responsible for obtaining all required approvals for the research from their relevant IRB(s). Please visit the UConn IRB website for more information on IRB approval for research conducted at the UConn Storrs Campus, the five regional campuses, the School of Law and the School of Social Work. For more information on IRB approval for research conducted at UConn Health, please visit the UConn Health IRB website.
Awardees will be required to submit brief progress reports every year and a final report at the conclusion of the project or award period. Changes to the project’s objectives, PIs, and budget will require prior approval from InCHIP staff.

Detailed awardee instructions/requirements will be distributed to seed grant winners when they are notified of the award decisions. All awardee requirements described above are subject to change in accordance with updated institutional procedures (e.g., routing requirements).

H. CONTACT

For questions not addressed in this FOA or on our seed grant webpage, please contact Amy Gorin (amy.gorin@uconn.edu).